

Otter Creek Watershed Insect Control District  
Meeting of March 11, 2026  
Approved Minutes

Attendance

Board: Jeff Schumann, Jeff Whiting, Doug Perkins, Bruce Baccei, Albert Wenta, Wayne Rausenberger, Robbie Devoid, Tom Hogan, Steve Belcher, Brad Lawes.

The meeting was called to order at 7:00 pm, the Chair noting a quorum with all towns represented.

Wayne Rausenberger announced that Kerry White is no longer a member of the Board, having moved out of the District. At a later moment, the Board voted their thanks to Kerry for her long and excellent service to the District.

The Agenda was approved.

The Minutes of Nov.12, 2025, were approved on a contested vote, 7-1 and one abstention. The table of the roll-call vote is given below the signature.

The Minutes of Feb. 11 were approved by unanimous consent.

The Treasurer offered his report: Account Balances as of 3 March

Operating Checking Account	\$102,715.64
Capital Improvement Account	\$ 23,988.46
Audit & Legal Account	\$ 10,914.26
Debit Card	\$ 500.00
Total	\$138,118.38
FY26 VAAFMM Grant remaining balance	\$23,704.24

He is working with Patricia Broughton to move the Board's books from the desktop to the online version of QuickBooks. The company that handles workmen's compensation insurance has dropped the District, so a replacement is being sought. The Orwell Bank, through which the District has a line of credit has informed the District that the interest rate is now 8%.

He offered three motions:

1. That Jeff Schumann, Patricia Broughton, and Doug Perkins be the persons authorized to sign checks for the Otter Creek Watershed Insect Control District, effective immediately and until superseded by the Board of Trustees.

This motion passed by unanimous consent.

2. That the OCWICD Debit-card checking account be closed; that funds currently in that account be transferred to the OCW Operations checking account, and that new Operations Checking Account debit cards with a daily transaction limit of \$500 be issued to the Treasurer, the Adulthood Coordinator, and the Entomology Laboratory Supervisor.

This motion passed by unanimous consent.

3. That effective immediately, all OCWICD employee and Trustee stipend compensation be paid via +-\*\*\*+direct deposit rather than by paper checks.

This motion passed by unanimous consent.

#### Permitting Committee

Jeff Whiting reported ongoing negotiation with the State. One practical issue is maps: five years ago, the District submitted paper maps with its application, that were stored in the basement of a State Office building and lost to flooding. He is working with the Addison County Regional Planning Commission to get new digital maps to the State specifications; the cost will come from Grant funds. Other issues include the thresholds for activity (no decision) and the requirement for written permission from landowners for testing and sampling (the State is not budging). The District is working with Lemon Fair to draw up a uniform document. He noted that mosquito traps are an easy sell: removing mosquitos pleases people.

#### Audit Committee

Albert Wenta reported work on financial controls – who authorizes what for whom, now pertinent as compensation for the Executive Committee’s work has been approved within limits. Otherwise, the question of oversight of bill payments – how many pairs of eyes before the bill is paid.

#### Personnel Committee

Jeff Schumann reported very good response to the internship positions: 74, of which 17 from Vermont. On the Lab Supervisor, they have three candidates, one of whom is currently out of the country. They have decided to bring back John Capen as Adulciding Supervisor.

#### Policy Committee

Steve Belcher noted that the decision to have two supervisors clarified the needs; the committee has been reviewing previous versions of the job descriptions and wishes to move away from a formula involving a laundry list of duties to a general description of areas, with the specifics to be drawn up in check-lists for employees. The Committee would also like to see the duties aligned with the requirements in the permits and the grant.

#### Old Business

Plans were offered to acquire the magnets to identify trucks as OCWICD, safety shirts for the employees, and cards to distribute for contact info.

There were no new nominees for Treasurer.

Brad Lawes raised a question about testing the stock of product for efficacy, as some of it may be very old.

The meeting was adjourned at 8:32.

Respectfully submitted,  
Stephen Belcher, Secretary.

**Vote to Approve the Minutes of Nov. 12, 2025**

		Yes	No	Abs.
Brandon	Wayne Rausenberger		X	
	Kerry White			
	Olya Hopkins (alternate)			
Leicester	Doug Perkins	X		
	Brad Lawes			X
	Adam Fasoli			
Salisbury	Jeff Schumann	X		
	Robbie Devoid	X		
	Jonathan Blake (alternate)			
Goshen	Jeff Whiting	X		
	Ben Lawton			
	Chad Beckwith (alternate)			
Pittsford	Steve Belcher	X		
	Will Mathis			
	Alician Malay (alternate)			
Proctor	Bruce Baccei			
	Albert Wenta	X		
	Tom Hogan (alternate)	X		